



Speaker Won Pat <speaker@judiwonpat.com>

Messages and Communications

Speaker Won Pat <speaker@judiwonpat.com>
To: Guam Legislature Clerks Office <clerks@guamlegislature.org>

Mon, Aug 17, 2015 at 2:10 PM

8/17/2015 8/17/2015Guam State Clearing House

Ref: Bureau of Statistics & Plans; SAI# 90007151087N

33-15-0751
AUG 17 PM 2:15

----- Forwarded message -----
From: **Jessabelle David** <jessabelle.david@guam.gov>
Date: Mon, Aug 17, 2015 at 11:24 AM
Subject: NOTICE: Federal Grant Application for Bureau of Statistics & Plans
To: speaker@judiwonpat.com

Hafa Adai Speaker,

Please see attached documents for Federal Grant Application:

1.) SAI#90007151087N

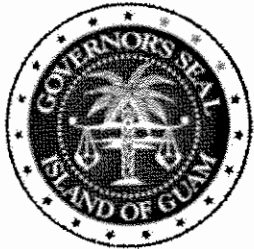
Thank you for your attention. Enjoy the rest of your day!

Respectfully,

33-15-05751
Office of the Speaker
Judith T. Won Pat, Ed.D

Jessabelle David
Grant Specialist - Guam State Clearinghouse
OFFICE OF THE LIEUTENANT GOVERNOR
P.O. Box 2950 Hagåtña, Guam 96932
W. (671) 475-9384
E. jessabelle.david@guam.gov
F. (671) 472-2007
<http://gsc.guam.gov>

Date: 08/17/15
Time: 2:10 PM
Received By: [Signature]



Office of the Governor of Guam.
Ricardo J. Bordallo Governor's Complex, Adelup, Guam 96910
Tel: (671) 472-8931 • Fax: (671) 477-4826 • governor.guam.gov
Eddie Baza Caho @eddiebazacaho @govamorcabo governorofguam

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0751

Ufisinan I Etmás Ge'helo'Gi Liheslaturan Guáhan
Office of Speaker Judith T. Won Pat, Ed.D.
Kumiten Idukasion Tinakhelo', Kottura, Laibirihan Pubbleko siha yan Asunton Famalao'an
155 Hesler Place, Suite 201, Hagatna, Guam 96910
Tel: (671) 472-3586 Fax: (671) 472-3589
www.guamlegislature.com / speaker@judiwonpat.com

- 2 attachments
- 087N SPKR.pdf 333K
 - 2015-08-17 BSP 087N.pdf 5332K



GUAM STATE CLEARINGHOUSE

P.O. Box 2950 Hagåtña, Guam 96932

Tel: (671) 475-9380

Website: www.gsc.guam.gov

Email: clearinghouse@guam.gov

EDDIE BAZA CALVO

I Maga'lâhen Guahan

RAY TENORIO

I Segundu Na Maga'lâhen Guahan

Kate G. Baltazar

Administrator

August 17, 2015

HONORABLE JUDITH T. WON PAT, Ed. D.

Speaker gi I Mina 'Trentai Tres Na Liheslaturan Guåhan

155 Hesler Place

Hagåtña, Guåhan 96910

Ref: Bureau of Statistics & Plans; SAI# 90007151087N

Hafa Adai Speaker,

This letter is to respectfully notify you the Guam State Clearinghouse (GSC) has received a federal grant application from the Bureau of Statistics & Plans, Socio-Economic Planning Program. The GSC has accepted the application, assigned the State Application Identifier (SAI) 90007151087N and has initiated the process for an area wide review. An abstract of the project is provided below.

Grantor: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

Grant Title/

Project Title: 2015 Prison Rape Elimination Act (PREA) Reallocation Funds

Details: Funding under this grant will be used to provide training to help increase and enhance the knowledge and capacity of the office of the Public Accountability and the Office of the Attorney General to prepare and conduct audits. This includes the review of policies and procedures affecting the Guam Department of Corrections and the Guam Department of Youth Affairs. This will also finance fees for personnel to travel to Harrisburg, PA for PREA Audit Certification Training. The funds will also be used to contract the services of DOJ-Certified PREA auditor to audit the Department of Corrections and the Department of Youth Affairs.

Start Date: 10/01/2015

End Date: 09/30/2016

Federal Grant: \$31,974.00

GSC conducts area wide reviews and solicits comments through electronic communication and this notice is sent to you as a part of the review process. A digital copy of the grant proposal is attached for your perusal. Please submit any comments you may have pertaining to this proposal to Jessabelle R. David by **August 31, 2015** via email at jessabelle.david@guam.gov.

Dangkolo Na Si Yu'os Ma'åse',

Kate G. Baltazar

Administrator

JRD

Cc: File

Eddie Baza Calvo
Governor of Guam



**BUREAU OF
STATISTICS & PLANS**
SAGAN PLANU SIHA YAN EMFOTMASION



Ray Tenorio
Lieutenant Governor

Government of Guam
P.O. Box 2950 Hagåtña, Guam 96932
Tel: (671) 472-4201/3
Fax: (671) 477-1812

William M. Castro
Director

JUL 06 2015



**GUAM STATE
CLEARINGHOUSE**

07/02/2015 *WMC*

WMC
SIGNATURE

MEMORANUDM

TO: Administrator, Guam State Clearinghouse

FROM: Director, Bureau of Statistics and Plans

SUBJECT: FY 2015 Prison Rape Elimination Act (PREA) Reallocation Fund Program Application


Hafa Adai! Submitted herewith is Guam's Fiscal Year 2015 Prison Rape Elimination Act (PREA) Reallocation Fund application for Guam State Clearinghouse review. The CFDA number, Grant Posting/Grant Opening Date, Grant Submission Date, and Grant Program Summary are as follows:

- CFDA: 16.751
- Grant Posting/Grant Opening Date: May 27, 2015
- Grant Submission Date: June 10, 2015
- Brief Summary: The Prison Rape Elimination Act (PREA) calls for the elimination of sexual abuse in correctional facilities by setting standards for the physical space and for the training, assignment, and conduct of personnel in the facility. All public and private prisons, jails, lock-ups, community corrections, and juvenile detention facilities must meet the PREA standards. Under the FY 2015 PREA Reallocation Fund Program, the goal is to facilitate jurisdictional compliance with PREA by providing support for coordinated interagency efforts to comply and implement the Prison Rape Elimination Act (PREA) requirements within the islands confinement facilities. To achieve this goal, funds will be used to provide training to help increase and enhance the knowledge and capacity of the Office of the Public Accountability and the Office of the Attorney General to prepare and conduct audits and for the review of policies and procedures affecting the Guam Department of Corrections and the Guam Department of Youth Affairs. Further, to ensure compliance with the PREA audit requirements, funds will also be used to contract the services of a DOJ-Certified PREA auditor to audit the Department of Corrections and the Department of Youth Affairs.

As Guam continues to work towards compliance in future years, funding under this grant opportunity will allow the Government of Guam to avail of the much needed training programs

for capacity building and enhancement of skills needed to conduct the on-site review of confinement facilities on island.

Your kind consideration is greatly appreciated. Should you require clarification or additional information, please do not hesitate to contact myself or Ms. Lola Leon Guerrero at (671) 472-42012/2/3. *Si Yu'os Ma'ase'.*



WILLIAM M. CASTRO

Attachments



GUAM STATE CLEARINGHOUSE

P.O. Box 2950 Hagåtña, Guam 96932

Tel: (671) 475-9380

Website: www.guamclearinghouse.com

Email: clearinghouse@guam.gov

EDWARD J.B. CALVO

I Maga'låhen Guahan

RAYMOND S. TENORIO

I Segundu Na Maga'låhen Guahan

Grant Project Application Notice of Intent to Apply for Federal Assistance

GSC FORM REVISED 03/21/2012

Guam State Clearinghouse Use Only

Date Received: 07/08/2015 8:45

Received By: [Signature]

SAI Number: 900071510 87N

Type of Application New Grant* Continuing Grant** Supplemental Grant** Other*

A.) DUNS Number 77-890-4292

B.) Date JUL 06 2015

C.) Applicant/Department Name Bureau of Statistics and Plans

D.) Division Socio-Economic Planning Program

E.) Applicant Address 513 W Marine Corps Dr, Hagatna, Guam 96910-4906

F.) Applicant/Department Point of Contact Information

Contact Person Name Mr. William M. Castro

Phone Number 671-472-4201/2/3

E-mail Address wil.castro@bsp.guam.gov

G.) Due Date to Federal Agency June 10, 2015

H.) Federal Funds

a.) Grant \$31,974.00

b.) Other \$0.00

I.) Non-Federal, Matching Funds

a.) Local \$0.00

b.) In-Kind \$0.00

c.) Other \$0.00

J.) TOTAL FUNDS \$31,974.00

K.) CFDA/Federal Program Name 16.751/FY 2015 Prison Rape Elimination Act (PREA) Reallocation Funds

L.) Federal Agency Name U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

M.) Federal Agency Address 810 7th Street, NW, Washington, D.C. 20531

N.) For Continuing or Supplemental Grants, Please provide the following information:

- a.) Initial Grant Period
- b.) Guam State Clearinghouse SAI Number
- c.) Grant Year This Application Impacts

O.) Has the Federal Funding Agency been notified? YES NO

P.) During which Fiscal Year will this program be implemented?

Q.) If the project requires local funding in addition to the federal funding requested, please specifically identify source and rationale:

R.) This program is: Budgeted - Please identify legal budget authority
 Non-Budgeted

S.) Will this program require the hiring of additional employees? Is YES, please provide the number of employees (both existing and new) and justification. YES - Existing New NO

T.) List Departments and Agencies that would be affected directly or indirectly by this application

Department of Corrections, Department of Administration, Bureau of Budget and Management Research, Bureau of Statistics and Plans, Office of the Public Accountability, Office of the Attorney General, and the Department of Youth Affairs

U.) Please provide a Project Summary with supporting documents if needed.

Please see attachment

- V.) Please answer the following:
- a.) Does this application require an Environmental Impact Study? YES NO
 - b.) Will this application conflict with any existing law? YES NO
 - c.) Is enabling legislation required? YES NO
 - d.) Will the program require a maintenance of effort? YES NO
 - e.) Are in-kind services allowed for this program? YES NO
 - f.) Does this program allow an indirect cost rate to be applied? YES NO

SUBMITTED AND APPROVED BY:

Printed Name, Position/Title of Authorized Representative

SIGNATURE



Date

Application for Federal Assistance SF-424

Version 02

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify) _____
---	---	---

* 3. Date Received: _____	4. Applicant Identifier: _____
-------------------------------------	--

5a. Federal Entity Identifier: _____	* 5b. Federal Award Identifier: _____
--	---

State Use Only:

6. Date Received by State: _____	7. State Application Identifier: _____
---	---

8. APPLICANT INFORMATION:

*** a. Legal Name:** Government of Guam, Department of Administration

* b. Employer/Taxpayer Identification Number (EIN/TIN): 980018947	* c. Organizational DUNS: 778904292
---	---

d. Address:

*** Street1:** 513 W Marine Corps Dr.
Street2: _____
*** City:** Hagatna
County: _____
*** State:** Guam
Province: _____
*** Country:** _____
*** Zip / Postal Code:** 96910

e. Organizational Unit:

Department Name: Bureau of Statistics and Plans	Division Name: Socio-Economic Planning Program
---	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *** First Name:** William
Middle Name: M.
*** Last Name:** Castro
Suffix: _____

Title: Director

Organizational Affiliation:
Bureau of Statistics and Plans

*** Telephone Number:** 671-472-4201/2/3 **Fax Number:** 671-477-1812

*** Email:** wil.castro@bsp.guam.gov

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

State

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Office of Justice Programs

11. Catalog of Federal Domestic Assistance Number:

16.751

CFDA Title:

Prison Rape Elimination Act (PREA) Reallocation Funds Edward Byrne Memorial Justice Assistance Grant (JAG) Program

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

State

*** 15. Descriptive Title of Applicant's Project:**

Guam's FY 2015 Prison Rape Elimination Act (PREA) Reallocation Funds

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="\$31,974"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="\$31,974"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes
- No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:  * Date Signed:

Application for Federal Assistance SF-424

Version 02

*** Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION		
Legal Name Guam Bureau of Statistics and Plans	Organizational Unit Bureau of Statistics and Plans	
Address 513 W Marine Corps Dr Hagatna, Guam 96910	Name and telephone number of the person to be contacted on matters involving this application Castro, William (671) 472-4201	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 98-0018947	7. TYPE OF APPLICANT State	
8. TYPE OF APPLICATION New	9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.751 CFDA TITLE: Edward Byrne Memorial Competitive Grant Program	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Guam's FY 2015 Prison Rape Elimination Act Reallocation Funds	
12. AREAS AFFECTED BY PROJECT Guam Wide		
13. PROPOSED PROJECT Start Date: October 01, 2015 End Date: September 30, 2016	14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project GU00	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? This preapplication/application was made available to the state executive order 12372 process for review on 07/06/2015
Federal	\$31,974	
Applicant	\$0	
State	\$0	
Local	\$0	
Other	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
Program Income	\$0	

DOC NO. 33GL-15-0751

TOTAL	\$31,974	N
-------	----------	---

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.

Close Window



BJA FY 15 Solicited - PREA 2015-H2863-GU-RP



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Overview

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[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

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This handbook allows you to complete the application process for applying to the BJA FY 15 Solicited - PREA. At the end of the application process you will have the opportunity to view and print the SF-424 form.

*Type of Submission	<input type="radio"/> Application Construction <input checked="" type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Construction <input type="radio"/> Preapplication Non-Construction
*Type of Application	New ▾ If Revision,select appropriate option Type of Revision ▾ If Other, specify
*Is application subject to review by state executive order 12372 process?	<input checked="" type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on July ▾ 06 ▾ 2015 ▾ <input type="radio"/> No Program is not covered by E.O. 12372 <input type="radio"/> N/A Program has not been selected by state for review

Save and Continue



[Application](#)

BJA FY 15 Solicited - PREA 2015-H2863-GU-RP



[Correspondence](#)

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Application Handbook

Applicant Information

[Overview](#)

Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

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*Is the applicant delinquent on any federal debt	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Employer Identification Number (EIN)	<input type="text" value="98"/> - <input type="text" value="0018947"/>
*Type of Applicant	<input type="text" value="Select a Type of Applicant"/> ▾



BJA FY 15 Solicited - PREA 2015-H2863-GU-RP



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*Descriptive Title of Applicant's Project		
Guam's FY 2015 Prison Rape Elimination Act Reallocation Funds		
*Areas Affected by Project		
Guam Wide		
Proposed Project		
	*Start Date	October ▼ 01 ▼ 2015 ▼
	*End Date	September ▼ 30 ▼ 2016 ▼
*Congressional Districts of		
	Project	Congressional District 00, GU ▲
*Estimated Funding		
Federal	\$	31974 .00
Applicant	\$	0 .00
State	\$	0 .00
Local	\$	0 .00
Other	\$	0 .00
Program Income	\$	0 .00
TOTAL	\$	31974 .00

Save and Continue


BJA FY 15 Solicited - PREA 2015-H2863-GU-RP

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This form allows you to upload the Budget Detail Worksheet, Program Narrative and other Program attachments. Click the Attach button to continue.

2015 PREA PROJECT ABSTRACT.pdf	Delete
2015 PREA REALLOCATION FUNDS APPLICATION.pdf	Delete
FY2015 PREA Reallocation Fund Budget Detail Worksheet and Budget Narrative and Summary Attachment 3.pdf	Delete
Click on the Attach Button to upload an attachment	Attach

Your files have been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

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BJA FY 15 Solicited - PREA 2015-H2863-GU-RP



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Assurances and Certifications

[Overview](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)

[Project Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Budget and Program Attachments](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

[Assurances and Certifications](#)

[Review SF 424](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

[Submit Application](#)

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*Prefix:	Mr. ▾
Prefix (Other):	<input type="text"/>
*First Name:	William
Middle Initial:	M
*Last Name:	Castro
Suffix	Suffix: ▾
Suffix (Other):	<input type="text"/>
*Title:	Director
*Address Line 1:	513 W Marine Corps Dr
Address Line 2:	<input type="text"/>
*City:	Hagatna
County:	<input type="text"/>
*State:	Guam ▾
*Zip Code:	96910 - <input type="text"/> Zip+4 Lookup
*Phone:	671 - 472 - 4201 Ext : <input type="text"/>
Fax:	671 - 477 - 1812

DOC NO. 33GL-15-0751

*E-mail:

wil.castro@bsp.guam.gov

[Email Help](#)

I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.

[Save and Continue](#)



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Status	Requirement
Complete	Overview
Complete	Applicant Information
Complete	Project Information
Complete	Budget and Program Attachments
Complete	Certified to the Assurances and Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace
Incomplete	<input type="button" value="Submit Application"/>

Project Abstract



Part 1: Please identify the applicant point of contact (POC)

OMB No. 1121-0329
Approval Expires 07/31/2016

Applicant POC	
Organization Name	Guam Bureau of Statistics and Plans
POC Name	Mr. William M. Castro
Phone Number	671-472-4201/2/3
Email Address	wil.castro@bsp.guam.gov
Mailing Address	513 W Marine Dr., Hagatna, Guam 96910-4906

Part 2: Please identify the application

Application Information	
Solicitation Name	FY 2015 Prison Rape Elimination Act (PREA) Reallocation Funds Edward Byrne Memorial Justice Assistance Grant Program
Project Title	FY 2015 Prison Rape Elimination Act (PREA) Reallocation Program
Proposed Start Date	October 01, 2015
Proposed End Date	September 30, 2018
Funding Amount Requested	\$31,974

Part 3: Please identify the project location and applicant type

Project Location and Applicant Type	
Project Location (City, State)	Hagatna, GU
Applicant Type (Tribal Nation, State, County, City, Nonprofit, Other)	State



U.S. Department of Justice
Office of Justice Programs

Save

Print

Part 4: Please provide a project abstract

Enter additional project abstract information. Unless otherwise specified in the solicitation, this information includes:

- Brief description of the problem to be addressed and target area and population
- Project goals and objectives
- Brief statement of project strategy or overall program
- Description of any significant partnerships
- Anticipated outcomes and major deliverables

Text should be single spaced; do not exceed 400 words.

Project Abstract

The Guam Bureau of Statistics and Plans, Government of Guam, is applying for the Fiscal Year 2015 Prison Elimination Act (PREA) Reallocation Fund Grant Program. The program calls for to eliminate sexual abuse in correctional facilities by setting standards for the physical space and for the training, assignment, and conduct of personnel in the facility. All public and private prisons, jails, lock-ups, community corrections, and juvenile detention facilities must meet the PREA standards.

Under the PREA audit process, all confinement facilities covered under the PREA standards must be audited at least every three years to be compliant with the PREA standards, with one third of each facility type operated by an agency, audited each year. States seeking PREA compliance will have to be responsible for contracting with or otherwise securing the services of one or more DOJ-Certified Auditors to conduct the three-year audit cycle.

The goal of this program is to facilitate jurisdictional compliance with PREA by providing support for coordinated interagency efforts to comply and implement the Prison Rape Elimination Act (PREA). Guam intends to meet this goal by increasing and enhancing the knowledge and capacity of the Office of the Public Accountability, the Office of the Attorney General and the Department of Youth Affairs to prepare and conduct audits and the review of policies and procedures affecting the Guam Department of Corrections and the Guam Department of Youth Affairs.

Further, to ensure compliance with the PREA audit requirements, funds requested will be used to contract the services of a DOJ-Certified PREA auditor to audit the Department of Corrections and the Department of Youth Affairs.




Part 5: Please indicate whether OJP has permission to share the project abstract

If the applicant is willing for the Office of Justice Programs (OJP), in its discretion, to make the information in the project abstract above publicly available, please complete the consent section below. Please note, the applicant's decision whether to grant OJP permission to publicly release this information will not affect OJP's funding decisions. Also, if the application is not funded, granting permission will not guarantee that information will be shared, nor will it guarantee funding from any other source.

- Permission not granted
- Permission granted (Fill in authorized official consent below.)

On behalf of the applicant named above, I consent to the information in the project abstract above (including contact information) being made public, at the discretion of OJP consistent with applicable policies. I understand that this consent is only necessary to the extent that my application is unfunded; information submitted in an application that is funded (including this abstract) is always releasable to the public consistent with FOIA rules. I certify that I have the authority to provide this consent.

Authorized Official (AO) Consent	
Signature	Date
	JUL 06 2015
AO Name	William M. Castro
Title	Director
Organization Name	Guam Bureau of Statistics and Plans
Phone Number	671-472-4201/2/3
Email Address	wil.castro@bsp.guam.gov

Note: This document is to be submitted as a separate attachment with a file name that contains the words "**Project Abstract.**"



PREA

**FY 2015 Guam
Prison Rape Elimination Act (PREA)
Reallocation Funds Application**

July 10, 2015

Application #2015-H2863-GU-RP

Bureau of Statistics and Plans

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PROGRAM NARRATIVE

Statement of the Problem

Guam is not in compliance with the Prison Rape Elimination Act (PREA) requirements. However, Guam's Governor signed and submitted on May 12, 2015 to the Assistant Attorney General, U.S. Department of Justice, a written assurance that the Government of Guam will continue to work towards achieving compliance with the National Standards to Prevent, Detect, and Respond to Prison Rape. A similar letter and certification was sent in 2014 as part of the grant solicitation requirement.

The Guam Department of Corrections (DOC) is the only adult correctional facility on-island. It is responsible for the security and confinement of local and federal pretrial detainees, convicted inmates, and contempt of court individuals, inclusive of individuals under the oversight of the Superior Court of Guam, Alternative Sentencing and Probation Programs. In addition, DOC has oversight over the Community Corrections Center and provides administrative support to the Guam Parole Board. The Department is composed of four facilities to include the Guam Federal Detention Center, the *Hagåtña* Detention Facility, the Adult Correctional Facility, and the Female Correctional Facility. The Adult Correctional Facility and the Female Correctional Facility were intended to house only convicted inmates. However, due to the serious overcrowding issues these past several years, these two facilities for several years have been used to also house pretrial detainees.

The Guam Department of Corrections is confronted with several mitigating issues such as overcrowding, lack of updated policies and standard operating procedures relating to sexual assaults, lack of treatment programs for both the victims and sexual predators, understaffed in all security and program areas, shortfalls in funding for operational and rehabilitative programs, and

Stipulated Order from the U.S. District Court since 1991 to correct various Constitutional violations in the confinement of prisoners.

The Guam Department of Corrections currently has no formal policy or general order in place to address sexual assaults based on PREA standards. DOC protocol requires that if and when an inmate or prisoner were to come forward with an allegation, the Guam Police Department is to be contacted to address and respond to any issues concerning the victim or perpetrator.

Furthermore, the Department also lacks policy and procedures regarding an inmate's and prisoner's sexual orientation and/or gender identity. The outdated system bases an inmate's and prisoner's initial screening, classification, and housing on their sexual organs, regardless of an inmate's and prisoner's sexual orientation and gender identity.

The Guam Department of Youth Affairs (DYA) is the only entity on Guam that incarcerates juvenile offenders. DYA's mandate provides for the development and implementation of programs and services that promote youth development, decrease juvenile delinquency and status offenses, strengthen the family unit, protect the public from juvenile delinquents, ensure that offenders are held accountable for their actions and are provided with appropriate treatment, and provide restitution to the victims.

It is estimated that over fifty percent (50%) of DYA's youth population are from the Federated States of Micronesia. This makes the FSM the fastest and largest growing group at DYA. A comparison of the juvenile population at DYA indicates that the facility has become a feeder system to the pretrial detainee and inmate population at the Department of Corrections. Thirty percent (30%) of the current Federated States of Micronesia inmate and pretrial detainee population at DOC were former clients of DYA. The evolution from youth offender to an adult

offender is a serious concern and it will only be a matter of time before this particular population becomes the largest ethnic group for both pretrial detainees and inmates at DOC.

As with the Guam Department of Corrections, DYA currently has no formal policy or general order in place to address sexual assaults based on PREA standards for juvenile facilities and also lacks policy and procedures regarding sexual orientation and/or gender identity.

In light of this federal mandate and to continue efforts to achieve compliance, Guam will use the five percent reallocation from the Fiscal Year 2015 Edward Byrne JAG Program on activities intended to help Guam's confinement facilities achieve compliance with the PREA standards, including preparing for and conducting audits.

Project Design and Implementation:

The program calls for to eliminate sexual abuse in correctional facilities by setting standards for the physical space and for the training, assignment, and conduct of personnel in the facility. All public and private prisons, jails, lock-ups, community corrections, and juvenile detention facilities must meet the PREA standards. A state is in compliance when prison facilities under its operational control meet the PREA standards.

Under the PREA audit process, all confinement facilities covered under the PREA standards must be audited at least every three years to be compliant with the PREA standards, with one third of each facility type operated by an agency, audited each year. States seeking PREA compliance will have to be responsible for contracting with or otherwise securing the services of one or more DOJ-Certified Auditors to conduct the three-year audit cycle. USDOJ in partnership with the National PREA Resource Center offer auditor candidates with high quality training and support that enables them to become certified by DOJ, and to conduct objective, transparent,

comprehensive, consistent, and reliable audits.

The Guam Office of Public Accountability serves as the public guardian to ensure the effective and efficient administration and management of public funds and programs. The office endeavors to provide independent, nonpartisan, accurate and timely assessments of the Government of Guam's financial and operating activities in accordance with generally accepted government auditing standards. In this capacity, the Office of Public Accountability can designate a staff auditor to undergo the audit certification process, and through the training be able to conduct the required audits for DOC and DYA to be PREA compliant.

DYA is entrusted to plan, coordinate and/or implement programs, services and activities geared towards youth development, rehabilitation and involvement in the community. In this capacity, the PREA Coordinator for the youth facility will be given the opportunity to increase and enhance knowledge and capacity in the PREA audit and standards; and to ensure all staff and officers are provided training in the PREA implementation and compliance standards.

The Guam PREA Committee understands that unless a new correctional facility is built that meets national or DOJ prison standards, Guam will not be able to achieve full compliance with the PREA standards. However, as the Governor has assured that Guam will continue to work towards compliance, one of the more critical and broader goal is the review of existing local laws, policies and procedures and enactment of new legislation governing the islands confinement facilities to include the Department of Corrections, the Hagatna Detention Facility and the Department of Youth Affairs Youth Correctional Facility incorporating the DOJ National Standards to Prevent, Detect, and Respond to Prison Rape, 42 U.S.C. 15607.

The Office of the Attorney General is entrusted to enforce Guam's laws fairly and impartially,

ensuring justice and safety for all of its resident's as well as providing legal advice and representation of the highest quality to agencies, officers and employees of the Government of Guam. In this capacity, the Office of the Attorney General can provide the legal expertise, interpretation and guidance to the islands confinement facilities in their efforts to meet one of the PREA certification requirements.

Program Goal:

The goal of this program is to facilitate jurisdictional compliance with PREA by providing support for coordinated interagency efforts to comply and implement the Prison Rape Elimination Act (PREA) requirements.

Program Objectives:

The first objective of the program is to increase and enhance the knowledge and capacity of the Office of the Public Accountability, the Office of the Attorney General, and the Department of Youth Affairs to prepare and conduct audits and the review of policies and procedures affecting the Guam Department of Corrections and the Guam Department of Youth Affairs.

The second objective of the program is to ensure compliance with the PREA audit requirements by contracting the services of a DOJ-Certified PREA auditor to audit the Department of Corrections and the Department of Youth Affairs.

Program Activities:

- Identify staff auditor and alternate from the Guam Office of Public Accountability to attend the PREA auditor certification trainings.
- Identify staff attorney from the Guam Office of the Attorney General to attend the PREA auditor certification trainings and other approved PREA training programs.
- Identify the PREA Coordinator from the Department of Youth Affairs to attend the PREA auditor certification trainings and other approved PREA Training programs.
- Contract services of one or more DOJ-Certified PREA Auditors to schedule audits for the

Guam Department of Corrections and the Guam Department of Youth Affairs.

Guam's Performance Measures:

- Staff Auditor and alternate identified.
- Staff Attorney identified.
- PREA Coordinator identified with the Department of Youth Affairs.
- Number of PREA meetings held (indicate dates meetings have been held) and the outcome of the meetings. Provide the names of the individuals that attended the meetings.
- Identification of auditor training dates; participation and completion of auditor certification trainings.
- Contracted service of one or more DOJ-certified PREA Auditors to schedule audits for the Guam Department of Corrections and the Guam Department of Youth Affairs.
- Completed PREA Audit for Guam Department of Corrections and the Guam Department of Youth Affairs
- Guam's PREA Status.

Guam's Accomplishment with Prior Year Reallocation Funds and how Guam's FY 2015 plan will complement activities funded in FY 2014

While Guam has not implemented the standards to a level at which we can confidently participate in an audit, Guam is making good faith efforts towards working to achieve compliance and has taken the following concrete steps by forming a PREA Committee and conducting evaluations and assessments on prison structures, personnel, policies and procedures at the Guam Department of Corrections and the Guam Department of Youth Affairs-Youth Correctional Facility. In addition, Guam has reached out to seek the support and guidance of PREA State Coordinators, particularly from the State of Hawaii, involved in a circular MOU for audit purposes.

To address Guam's compliance with PREA standards, a PREA Committee has been formed to comprise of the following entities:

- Administrator, Guam State Clearinghouse
- Director, Department of Corrections
- Director, Department of Youth Affairs
- Director, Bureau of Statistics and Plans
- Administrator, Governor's Federal Programs Office

- Chief of Police, Guam Police Department

The Bureau of Statistics and Plans has cleared all special conditions as mandated under the FY 2014 PREA Reallocation award notice. A revised budget was submitted September 18, 2014 and approved on October 22, 2014. GAN 001 was initiated to remove the special condition withholding the funds. Special Condition No. 27 restricted the obligation, expenditure and drawdown of funds until Program Office completed the review and approval of the Program Narrative of the application. GAN 002 was initiated on October 25, 2014 removing the special condition withholding the funds.

Furthermore, the Bureau was required to submit a requested timeline to comply with Special Condition No. 29. The timeline was submitted on January 22, 2015 and approved on February 03, 2015. GAN 003 was initiated to remove the special condition withholding the funds.

Upon final clearance of all special conditions, the Bureau's FY 2014 Prison Rape Elimination Act (PREA) Grant Program establishment of account with the Department of Administration was initiated on December 23, 2015. The Memorandum of Understanding to subgrant the funds to the Guam Department of Corrections is currently undergoing the review process for the Governor's approval. Upon approval, the subrecipient project account will be established with the Guam Department of Administration.

On June 23, 2015, the U.S. DOJ approved the one-year no cost project extension for the FY 2014 Prison Rape Elimination Act (PREA) Reallocation Grant Program to September 30, 2016. The extension would allow the Bureau of Statistics and Plans and the Guam Department of Corrections sufficient time to implement the travel and contractual services by September 30, 2016.

The USDOJ and the National PREA Resource Center provide high quality training and support that enables states to fully understand the PREA implementation and requirements. As Guam continues to work towards compliance in future years, funds requested under the FY 2015 PREA Reallocation will provide the opportunity to avail of the much needed training programs for capacity building and enhancement of skills needed to conduct the on-site review of confinement facilities on island.

Capabilities and Competencies

The Bureau of Statistics and Plans is the State Administrating Agency (SAA) to administer the Edward Byrne Memorial Justice Assistance Grant, the Paul Coverdell Forensic Science Improvement Grant, and the Residential Substance Abuse Treatment Grant. As the SAA for the Byrne JAG, the Bureau is also responsible for applying and administering the Prison Rape Elimination Act Reallocation Funds.

Initially created under Public Law 12-200, the Bureau of Planning's mission was redefined during 1990 by Public Law 20-147. In 2002 it was once again redefined by Public Law 26-76 and its name was changed to the Bureau of Statistics and Plans.

Public Law 20-147, as amended by Public Law 26-76, stipulates in statute that it is the Bureau of Statistics and Plans' responsibility to undertake any planning activity that is not being carried out or that is not the function of another department. The Bureau has the legislative flexibility to appraise, coordinate, prepare and assist in the development of a wide range of plans, policies and studies that further economic, social, land use, environmental and infrastructure goals, priorities and planning activities. This flexibility is reflected in the Bureau's mission statement. It is further mandated to disseminate and make available economic, social, and physical data and information

for researches, policy makers and the public.

The Bureau of Statistics and Plans' mission is to ensure Guam's resources are effectively used for the benefit of present and future generations by ensuring consistency among various plans, policies and programs. In order to do this, the Bureau is committed to:

- Serve as a catalyst for planned and balanced economic, social, environmental and physical growth;
- Advise the Governor during the formulation of policies and on the interrelationships among laws, plans, policies and programs;
- Provide oversight during the formulation and integration of plans, policies and programs which further social, economic, environmental and physical development goals and priorities;
- Encourage private/public partnerships in the formulation and implementation of plans, policies and programs;
- Ensure the availability of information generated by the Government of Guam for policy and plan development;
- Provide technical and support to other Government of Guam entities in order that they can meet their missions; and
- Ensure the availability of timely and accurate statistical indices that are required to make sound decisions to improve Guam's economic viability.

A primary focus of the Bureau is to develop, plan, coordinate and facilitate multi agency statewide efforts on criminal justice issues and funding. To ensure Guam's justice related federally funded programs are coordinated, the Bureau reviews all proposed programs and projects for the territory wide impacts and relationship to comprehensive plans, policies, or laws through the Intergovernmental Review of Federal Programs (State Executive Order 12372) process. Furthermore, the Bureau's staff leads or participates in criminal justice planning and coordination efforts; in other cases, the Bureau's staff has been a catalyst to initiate these efforts.

Guam's Plan for Collecting the Data Required for this Invitation to Apply Performance Measures

To assist in fulfilling the accountability objectives of the PREA Program, as well as the Department's responsibilities under the Government Performance and Results Act of 1993

(GPRA), Public Law 103-62, and the GPRA Modernization Act of 2010, Public Law 111-352, applicants that receive funding under this solicitation must provide data that measure the results of their work done by reporting the data on the BJA online Performance Measurement Tool (PMT). The BJA Performance Measurement Tool supports BJA grantees ability to identify, collect, and report performance measurement data on activities funded by their award.

The PREA Program is designed to support comprehensive approaches within State, Tribal, and local adult and juvenile correctional facilities to prevent, detect, and respond to incidents of sexual victimization. The *performance measures indicate to what extent grant activities meet the following objectives:*

- Increase awareness of the problem of sexual assault in adult prisons and jails, juvenile facilities, community corrections facilities, law enforcement lockups and other temporary holding facilities, and Tribal detention facilities. Identify causes and contributing factors leading to sexual victimization, supported by data.
- Track performance indicators to ensure the effective application of policy and implementation of program strategies that achieve compliance with the PREA standards and create “zero tolerance” within confinement environments.
- Provide resources to develop comprehensive programs, strategies, and policies that will enhance the ability of State, local, or Tribal governments to achieve compliance with the PREA standards and eliminate sexual abuse.

The PREA Program performance measures are reported in two formats - quantitatively (numeric) and qualitatively (narrative responses). The quantitative data are entered in the BJA Performance Measurement Tool (PMT) every 3 months, referred to as a reporting period. In addition, we are also required to respond to open-ended qualitative narrative questions in January and July of each calendar year based on activities that occurred during the previous 6-month period.

Performance Measurement Tool

Once the Memorandum of Understanding has been established, the Bureau will create and assign a user name and password for each sub grantee. Prior to creating and assigning the user name and password, the Bureau will populate each subgrant general award information, target population, and performance indicators specific to the project. The sub grantee's project director or designated staff will then be responsible to log on to the PMT database and enter the performance indicator data 15 days after the quarter ends for the Bureau's review. The sub grantee must also attach a copy of the PMT data elements to the quarterly progress reports.

The Bureau will be responsible for collecting and reporting the outcome data for each subgrant on the PMT as this data is not readily available to the subgrants. The Bureau will review all subgrant reports on the PMT and submit the reports by no later than 30 days after the quarter ends.

Quarterly Progress Report

Quarterly Progress Report forms have been developed by the Bureau. Sub grantees must submit the quarterly progress report on funded project activities to the Bureau. The quarterly progress report is due no later than 15 days after the end of each report period that the project is funded. The report shall contain information describing progress, accomplishments, activities, problems during the reporting period, and any additional information specified by the Bureau. The sub-grantee must report on the following information to the Bureau:

1. What were your accomplishments during the reporting period?
2. What goals were accomplished, as they relate to your grant application?
3. What problems/barriers did you encounter, if any, during the reporting period that prevented you from reaching your goals or milestones?
4. Is there any assistance that BJA can provide to address any problems/barriers identified in question
 - A. Yes (Please explain)
 - B. No

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application?
 - A. Yes (Please explain)
 - B. No
6. What major activities are planned for the next 6 months?
7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

Semi Annual Performance Narrative Report

Subgrantees must submit a Semi Annual Performance Narrative Report concerning the project activities occurring in January and July of each calendar year based on activities that occurred during the previous 6-month period. The reporting periods are as follows:

January to June	July 10
July to December	January 10

The information requested in the quarterly progress report is the same information requested in the annual performance narrative report. The semiannual performance narrative report is due by absolutely no later than 10 days after each semiannual reporting period. The Bureau will create the Program Performance Measures and Narrative on the PMT for the reporting period and upload the report on the GMS.

Budget Detail Worksheet and Budget Narrative

Guam's FY 2015 PREA Budget Detail Worksheet and Budget Narrative

A. Personnel -- List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

<u>Position</u>	<u>Computation</u>	<u>Cost</u>
<i>N/A Not Applicable</i>		
TOTAL PERSONNEL		\$0.00

B. Fringe Benefits -- Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

<u>Position</u>	<u>Computation</u>	<u>Cost</u>
<i>N/A Not Applicable</i>		
TOTAL FRINGE BENEFITS		\$0.00

C. Travel -- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meetings, etc. Show the basis of computation (e.g., six people 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

<u>Purpose of Travel</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
(220) PREA Audit Certification Training		\$3275 Economy Airfare x 4 persons	\$13,100.00
<i>Venue – Harrisburg, PA (pending DOJ conference approval)</i>			
(220) PREA Audit Training Per Diem		\$175 Per Diem x 7 days x 4 persons	\$4,900.00
<i>Provides for four (4) individuals, a designated staff and alternate from the Office of the Public Accountability, the staff attorney from the Office of the Attorney General and the PREA Coordinator of the Department of Youth Affairs to attend the PREA Audit Certification Training. Designated staff are required to complete a 40-hour PREA auditor certification training session provided by the National PREA Resource Center (PRC). The training is a prerequisite requirement to meet PREA standards and compliance issues under the PREA Act. The venue of the meeting is assumed to be in Harrisburg, PA (meeting dates will be determined upon travel). Estimated Economy Airfare is \$3275 x 4 persons = \$13100. Estimated Per Diem is \$175 x 7 days (6 meeting days + 1 travel day) x 4 persons = \$4900 (GSA Per Diem rates will be applied).</i>			
<i>(Applicant Travel Regulations will be applied)</i>			TOTAL TRAVEL
			\$18,000.00

D. Equipment -- List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
<i>N/A Not Applicable</i>		
TOTAL EQUIPMENT		\$0.00

E.-Supplies -- List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
<i>N/A Not Applicable</i>		
TOTAL SUPPLIES		\$0.00

F. Construction-- As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category.

<u>Purpose</u>	<u>Description of Work</u>	<u>Cost</u>
<i>Not Applicable (N/A)</i>		
TOTAL CONSTRUCTION		\$0.00

G. Consultants/Contracts -- Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions

Consultant Fee: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

<u>Name of Consultant</u>	<u>Service Provided</u>	<u>Computation</u>	<u>Cost</u>
Consultant Expenses			\$0.00
<u>Item</u>	<u>Location</u>	<u>Computation</u>	<u>Cost</u>
Sub Total Consultant Expenses			\$0.00
Contracts			
<u>Item</u>			<u>Cost</u>
(230) DOJ-Certified PREA Auditor			\$13,974.00
<i>To contract services of a DOJ-Certified PREA auditor to schedule an audit with the Guam Department of Corrections and the Guam Department of Youth Affairs to ensure compliance with the three-year audit cycle under PREA Audit Standards. All confinement facilities covered under PREA standards must be audited at least every three years, with one third of its facilities audited each year. Estimated contract for DOJ-Certified PREA Auditor is \$13974.</i>			
TOTAL CONSULTANTS/CONTRACTS			\$13,834.00

H. Other Costs -- List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot rent, and provide a monthly rental cost and how many months to rent.

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
<i>Not Applicable (N/A)</i>		
TOTAL OTHER COSTS		\$0.00

I. Indirect Cost -- Indirect costs are allowed only if the applicant has Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

<i>Not Applicable (N/A)</i>		
TOTAL INDIRECT COST		\$0.00

TOTAL FEDERAL REQUEST	\$31,974.00
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Applicant Disclosure of High Risk Status

FY 2015 Prison Rape Elimination Act (PREA) Reallocation Funds

Certification of Applicant Disclosure of High Risk Status

I certify that the Bureau of Statistics and Plans is currently not designated high risk by another federal grant making agency. This includes any status requiring additional oversight by the federal agency due to past programmatic or financial concerns.



Signature of Certifying Official

WILLIAM M. CASTRO

Printed Name of Certifying Official

DIRECTOR

Title of Certifying Official

GUAM BUREAU OF STATISTICS AND PLANS - GUAM

Name of Recipient Applicant Agency
(Including Name of State)

JUL 01 2015

Date

Guam's FY 2015 PREA Project Timeline

The following is the projected Time & Task Plan for the FY 2015 Prison Rape

Elimination Act (PREA) Reallocation Fund Program:

MONTH	ACTIVITIES
October- December 2015	<ul style="list-style-type: none"> ▪ Award of FY 2015 PREA Reallocation by USDOJ. ▪ BSP will address special conditions required to obtain GAN clearance. Submit award acceptance to USDOJ, prepare EEOC Certification, insure current registration with the System of Award Management (SAM), submission of the revised FY 2015 PREA budget, certification of OCR and Privacy Certificate requirements and other special grant award conditions as required. ▪ BSP will submit quarter financial reports and upload quarter PMT data and prepare and submit semi-annual progress report via GMS.
January – March 2016	<ul style="list-style-type: none"> ▪ Dependent on the final GAN clearance of special award conditions, BSP will initiate the establishment of the award with the Guam Bureau of Budget and Management Research (BBMR) and the Guam Department of Administration (DOA) and ensure Guam State Clearinghouse procedures for award establishment. ▪ Upon establishment of the FY 2015 PREA Reallocation Award, a Memorandum of Understanding to subgrant funds to Office of Public Accountability, the Office of the Attorney General and the Department of Youth Affairs is established through the Government of Guam process. ▪ Upon approval by the Governor of Guam, BSP will ensure coordination with the Guam Department of Administration (DOA) for the establishment of the project accounts. ▪ Upon establishment of project accounts, BSP will prepare and conduct a Subrecipient Administrative Workshop regarding the USDOJ administrative and fiscal requirements for the PREA Grant Program. ▪ The Workshop will be conducted with program and fiscal staff of the Office of Public Accountability, Office of the Attorney General, and the Department of Youth Affairs regarding grant requirements. ▪ BSP (SAA) prepares and submits quarter PMT and semi-annual report for PREA. ▪ BSP Administrative Services Officer prepares and submits the quarter PREA FFR 425.
April – June 2016	<ul style="list-style-type: none"> ▪ BSP will initiate requests for contract of services for a USDOJ-Certified PREA auditor and submit requests to the Department of Administration General Services Agency for processing. ▪ BSP will process required documentation and prepare the requisition for processing with the Guam General Services Agency for the contracted

MONTH	ACTIVITIES
	<p>services of a USDOJ-Certified PREA auditor.</p> <ul style="list-style-type: none"> ▪ Requisition for the USDOJ-Certified PREA auditor completed. ▪ Identify and submit request to the PREA Audit Certification Training from the PREA Resource Center for designated staff of the Office of Public Accountability, Office of the Attorney General, and the Department of Youth Affairs to attend and complete 40-hour PREA Auditor certification to meet PREA standards and compliance issues. ▪ Office of Public Accountability, Office of the Attorney General, and the Department of Youth Affairs will submit travel request to the Bureau of Statistics and Plans for pre-approval by the grantor agency. ▪ Office of Public Accountability, Office of the Attorney General, and Department of Youth Affairs prepares to attend PREA Audit Certification Training; audit certification training completed. ▪ USDJO-certified PREA auditor schedules audit with Department of Corrections and Department of Youth Affairs. ▪ OPA, OAG, DYA prepares and submits the quarterly PREA Financial Report and semi-annual progress report to BSP. ▪ BSP (SAA) prepares and submits quarter PMT and semi-annual progress report for PREA. ▪ BSP Administrative Services Officer prepares and submits the quarter PREA FFR 425.
<p>July - September 2016</p>	<ul style="list-style-type: none"> ▪ USDOJ-certified PREA auditor completes scheduled audit with Department of Corrections and Department of Youth Affairs. ▪ USDOJ-certified PREA Auditor to complete and release audit report; BSP will submit audit report to USDOJ for compliance with PREA standards. ▪ OPA staff will begin preparations for compliance with 2017 PREA audit requirements; OAG staff will provide the legal expertise, interpretation and guidance to the islands confinement facilities in their efforts to meet one of the PREA certification requirements. ▪ OPA, OAG and DYA prepares and submits the final quarter PREA Financial Report and close out report to BSP. ▪ BSP (SAA) prepares and submits quarter PMT for PREA. ▪ BSP Administrative Services Officer prepares and submits the quarter PREA FFR 425.
<p>October - December 2016</p>	<ul style="list-style-type: none"> ▪ BSP Administrative Services Officer prepares and submits the final PREA FFR 425. ▪ BSP (SAA) will prepare and process close-out grant package for the FY 2015 PREA Reallocation Grant Program.

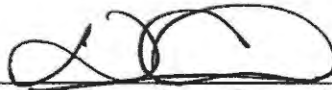
Applicant Disclosure of Pending Applications

FY 2015 Prison Rape Elimination Act (PREA) Reallocation Funds

Certification as to Applicant Disclosure of Pending Applications

Guam Bureau of Statistics and Plans does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this FY 2015 Prison Rape Elimination Act (PREA) Reallocation Funds solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

I have authority to make this certification on behalf of the applicant agency (that is, the agency applying directly to the Bureau of Justice Assistance).



Signature of Certifying Official

WILLIAM M. CASTRO

Printed Name of Certifying Official

DIRECTOR

Title of Certifying Official

GUAM BUREAU OF STATISTICS AND PLANS - GUAM

Name of Recipient Applicant Agency
(Including Name of State)

JUL 01 2015

Date

Financial Management and System of Internal Controls Questionnaire

<http://www.opaguam.org/reports-audits/financial-audits>



**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
ACCOUNTING SYSTEM AND FINANCIAL CAPABILITY QUESTIONNAIRE**

SECTION A: PURPOSE

The financial responsibility of grantees must be such that the grantee can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems should meet the following criteria as outlined in the OJP Financial Guide.

- (1) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant.
- (2) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located.
- (3) The accounting system should provide accurate and current financial reporting information.
- (4) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency, and encourage adherence to prescribed management policies.

SECTION B: GENERAL

1. If your firm publishes a general information pamphlet setting forth the history, purpose and organizational structure of your business, please provide this office with a copy; otherwise, complete the following items:

a. When was the organization founded/incorporated (month, day, year) 01/10/1975	b. Principle officers William M. Castro	Titles Director
c. Employer Identification Number: 98-0018947	Terry L. Cuabo	Administrative Services Officer
d. Number of Employees Full Time: 30 Part Time:	Lola E. Leon Guerrero	Planner IV

2. Is the firm affiliated with any other firm: Yes No
If "yes", provide details: Government of Guam Department of Administration

3. Total Sales/Revenues in most recent accounting period. (12 months)
\$ 1,222,652.00

SECTION C: ACCOUNTING SYSTEM

1. Has any Government Agency rendered an official written opinion concerning the adequacy of the accounting system for the collection, identification and allocation of costs under Federal contracts/grants? Yes No

a. If yes, provide name, and address of Agency performing review:

b. Attach a copy of the latest review and any subsequent correspondence, clearance documents, etc.

Note: If review occurred within the past three years, omit questions 2-8 of this Section and Section D.

2. Which of the following best describes the accounting system: Manual Automated Combination

3. Does the accounting system identify the receipt and expenditure of program funds separately for each contract/grant? Yes No Not Sure

4. Does the accounting system provide for the recording of expenditures for each grant/contract by the component project and budget cost categories shown in the approved budget? Yes No Not Sure

5. Are time distribution records maintained for an employee when his/her effort can be specifically identified to a particular cost objective? Yes No Not Sure

6. If the organization proposes an overhead rate, does the accounting system provide for the segregation of direct and indirect expenses? Yes No Not Sure

7. Does the accounting/financial system include budgetary controls to preclude incurring obligations in excess of:

a. Total funds available for a grant?

Yes No Not Sure

b. Total funds available for a budget cost category (e.g. Personnel, Travel, etc)?

Yes No Not Sure

8. Is the firm generally familiar with the existing regulation and guidelines containing the cost principles and procedures for the determination and allowance of costs in connection with Federal contracts/grants?

Yes No Not Sure

SECTION D: FUNDS CONTROL

1. If Federal grant/contract funds are commingled with organization funds, can the Federal grant funds and related costs and expenses be readily identified? Yes No Not Sure

SECTION E: FINANCIAL STATEMENTS

1. Did an independent certified public accountant (CPA) ever examine the financial statements? Yes No

2. If an independent CPA review was performed please provide this office with a copy of their latest report and any management letters issued. Enclosed N / A


3. If an independent CPA was engaged to perform a review and no report was issued, please provide details and an explanation below:

SECTION F: ADDITIONAL INFORMATION

1. Use this space for any additional information (indicate section and item numbers if a continuation)

SECTION G: APPLICANT CERTIFICATION

I certify that the above information is complete and correct to the best of my knowledge.

<p>1. Signature  JUL 06 2015</p> <p>a. Title William M. Castro, Director</p>	<p>b. Firm Name, Address, and Telephone Number Bureau of Statistics and Plans PO Box 884 Hagatna, Guam 96932 671472-4201/2/3</p>
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SECTION H: CPA CERTIFICATION

The purpose of the CPA certification is to assure the Federal agency that the recipient can establish fiscal controls and accounting procedures which assure that Federal and State/local funds available for the conduct of the grant programs and projects are disbursed and accounted for properly. If the audit report requested in Section E 2 above is not enclosed, then completion of this section is required.

<p>1. Signature</p> <p>a. Title</p>	<p>b. Firm Name, Address, and Telephone Number</p>
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